



## **1. KILSHANVEY UNITED CONSTITUTION**

The Club shall be called Kilshanvey United Soccer Club (Hereinafter referred to as the Club) and it shall seek affiliation to and be bound by the rules of the Football Association of Ireland and the Galway & District League.

## **2. OBJECTS**

- i. The object for which the club is established is to promote the sport of associated football in Kilconly and surrounding areas, by arranging football matches and training for each of the playing members of the Club.
- ii. The Club is committed to encouraging the highest ethical standards. All individuals involved in the Club should conduct themselves with integrity, transparency, accountability and in a fair and equitable manner.

## **3. POWERS**

To the extent that the same is essential or ancillary to the promotion of the object of the Club as heretofore set out the Club may exercise the following powers:

1. Promotion of Football — To promote, develop, and foster the game of within the local community, providing opportunities for participation in a safe and inclusive environment.
2. Player Development — To support the physical, social, and personal development of players through structured coaching, training, and competition, encouraging fair play, teamwork, and respect.
3. Community Engagement — To strengthen community involvement by offering accessible football activities, events, and programmes, ensuring the club is open and welcoming to all.
4. Youth Development — To provide age appropriate coaching and development pathways for young players, ensuring all youth activities comply with safeguarding and child-protection policies.
5. Governance and Club Management — To operate the club in a transparent, democratic, and accountable manner
6. Facilities and Equipment — To secure, maintain, and develop suitable playing facilities, training areas, and equipment for the benefit of members.
7. Competition and Affiliation — To enter teams in appropriate leagues, competitions, and tournaments, and to affiliate with relevant governing bodies.
8. Volunteer and Coach Development — To recruit, support, and develop volunteers, coaches, and officials, ensuring appropriate training and compliance with safeguarding requirements.
9. Health, Safety, and Welfare — To provide a safe environment for all members, implementing policies on safeguarding, equality, anti-bullying, and health and safety.
10. Non-Profit Operation — To operate on a non-profit basis, ensuring that any surplus funds are reinvested into the club's development and activities.
11. Fundraising — To organise and engage in lawful and ethical fundraising activities, sponsorships, and community events to support the club's development, facilities, equipment, and programmes, ensuring all funds raised are used solely for the benefit of the club and its members.

## **4. RULES AND REGULATIONS**

- i. The Club shall have the status of an Affiliated Member Club of The Football Association of Ireland.
- ii. The Club will abide by The Football Association of Ireland's Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities and Anti-Discrimination



Policy.

## **5. ADDITIONS, ALTERATIONS OR AMENDMENTS**

No addition, alteration or amendment shall be made to the provisions of the objects clause, the income and property clause, the winding up clause, the keeping of accounts clause or this clause of the Constitution for the time being in force unless the same shall have been previously approved in writing by the Revenue Commissioners.

## **6. INCOME AND PROPERTY**

The income and property of the Club shall be applied solely towards the promotion of the objects as set forth in this Constitution. No portion of the Club's income and property shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit to members of the Club. No officer shall be appointed to any office of the Club paid by salary or fees, or receive any remuneration or other benefit in money or money's worth from the Club. However, nothing shall prevent any payment in good faith by the Club of:

- a) reasonable and proper remuneration to any member or servant of the Club (not being an officer) for any services rendered to the Club;
- b) interest at a rate not exceeding 1% above the Euro Interbank Offered Rate (Euribor) per annum on money lent by an officer or other members of the Club to the Club;
- c) reasonable and proper rent for premises demised and let by any member of the Club (including any officer) to the Club;
- d) reasonable and proper out-of-pocket expenses incurred by any officer in connection with their attendance to any matter affecting the Club;
- e) fees, remuneration or other benefit in money or money's worth to any Company of which an officer may be a member holding not more than one hundredth part of the issued capital of such Company;

## **7. MEMBERSHIP**

i. The membership shall consist of the following categories:

- Social Playing Member – Registration through online portal.
- Competitive Playing Member – Registration through online portal, and register to the club on FAI.net system.
- Officers and coaches – Register to the club on FAI.net system.
- Non-Playing members – Listing held by Secretary.

ii. Members in each category shall pay Membership fees as fixed at each Annual General Meeting.

iii. All members joining the Club shall be deemed to accept the terms of this Constitution and any policies and procedures from time adopted by the Club. They will also be required to conduct themselves in accordance with the Club's policies and procedures.

iv. Membership is open to all and no application for membership will be refused on other than reasonable grounds. There will be no discrimination on grounds of race, occupation or gender.

v. The Secretary shall keep a Membership Register. In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.



## **8. THE COMMITTEE**

- i. The Club Committee shall consist of the following Club Officers: Chairperson, Vice Chairperson, Treasurer, Secretary and Minutes Secretary, plus up to 5 other members, elected at an Annual General Meeting. The Officers of the Club who shall be honorary (non-paid) shall be the Chairperson, Vice-Chairperson, Treasurer and Secretary. All Committee members must be members of the Club.
- ii. Committee Members shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. One person may hold no more than two positions of Club Officer at any time.
- iii. The Club Committee shall be responsible for the management of all the affairs of the Club. This can be delegated to sub committees were deemed necessary.
- iv. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie.
- v. Meetings of the Club Committee shall be chaired by the Chairperson or in their absence the Vice Chairperson.
- vi. The quorum for the transaction of business of the Club Committee shall be five and must include at least 1 of whom should be an executive member.
- vii. Decisions of the Club Committee of meetings shall be entered into the Minute Book of the Club to be maintained by the Club Minute Secretary.
- viii. Any member of the Club Committee may request a meeting of the Club Committee by contacting the Club Secretary, The Club Committee shall hold not less than four meetings a year.
- ix. All members shall be given not less than 7 days notice for Committee meetings.
- x. An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee which arises between Annual General Meetings shall be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members.
- xi. The Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

## **9. GENERAL MEETINGS**

The Annual General Meeting usually fulfils the basic purposes of electing officers and other members of the Executive Committee, of reviewing the Accounts and of considering other matters of importance to the Club membership. It also considers changes to the Constitution.

- i. The Club shall hold an Annual General Meeting within 6 months of the season end:
  - Approve the minutes of the previous year's AGM.
  - Receive reports from the Chairperson and Secretary.
  - Receive a report from the Treasurer and approve the Annual Accounts.
  - Elect the Executive Committee.
  - Fix the membership for the ensuing year.
  - Consider changes to the Constitution.
  - Review Policies and Procedures.
  - Deal with other relevant business.



- ii. A Special General Meeting (SGM) may be called at any time by the majority of the Committee. 10% of the Adult Club Members may also call such a meeting. The meeting must take place within 21 days of the Secretary receiving notice of the request. Business at an SGM may be any business that may be transacted at an AGM.
- iii. The Secretary shall send to each member at their last known email address written notice of the date of a General Meeting together with the resolutions to be proposed at least 14 days before the Meeting.
- iv. The quorum for a General Meeting shall be 8, including 3 committee.
- v. The Chairperson, or in their absence a member selected by the Club Committee, shall take the chair. Each member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.
- vi. The Minute Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.

## **10. FINANCE AND ACCOUNTS**

- i. The financial year shall run from August to July each year.
- ii. The Treasurer shall be responsible for the preparation of Annual Accounts of the Club.
- iii. The Accounts shall be presented to the AGM for approval.
- iv. All cheques drawn against the Club's funds shall be signed by the Treasurer and one of two other nominated office-bearers.
- v. Annual accounts shall be kept and made available to Revenue on request. Where the gross annual income exceeds €250,000 the accounts will be audited.

## **11. ACCUMULATION OF FUNDS**

To invest any moneys of the Body not immediately required for use in connection with its main objective and to place any such moneys on deposit; prior permission to be obtained from Revenue where the Body intends to accumulate funds over a period in excess of five years for any purpose.

## **12. DISSOLUTION**

- i. If upon the winding up or dissolution of the Club there remains, after satisfaction of all debts and liabilities, any property whatsoever, it shall not be paid to or distributed among the members of the Club. Instead, such property shall be given or transferred to some other institution or institutions having objects similar to the objects of the Club. The institution or institutions to which the property is to be given or transferred shall prohibit the distribution of their income and property among their members to an extent at least as great as is imposed on the Club under or by virtue of the Income and Property clause. hereof. Members of the Club shall select the relevant institution institutions at or before the time of dissolution, and if and so far as effect cannot be given to such provisions, then the property shall be given or transferred to some charitable object. Final accounts will be prepared and submitted that will include a section that identifies and values any assets transferred along with the details of the recipients and the terms of the transfer.